

## **Abandonment Policy**

All property will be held for thirty days after repair. If your device is not able to be repaired, SmartSystems will notify the customer. The customer will have thirty days from notification to claim their property.

Any property not claimed within thirty days after repair, or notification of non-repair, will become the sole property of SmartSystems, Inc.

Any debt owed for service and repairs is due at the time of pick-up, unless other arrangements have been approved by SmartSystems administration.

During the thirty days following service and/or repairs the customer will receive occasional reminders to pick up their equipment.

The abandonment process is as follows:

- 1. The customer will receive written notice prior to the thirty day deadline and given the opportunity to retrieve their property before it is appropriated.
- 2. The customer will receive a phone call prior to the thirty day deadline and given the opportunity to retrieve their property before it is appropriated.
- 3. A letter will be sent via USPS stating the equipment has been appropriated by SmartSystems, Inc.

If there is a situation where a customer is unable to pick up their property within the thirty day allocation, arrangements may be made with SmartSystems administration for an extended term by calling 928-468-7400 or visiting the SmartSystems office at 201 W. Main Street, Payson, AZ 85541.